



## Self-Assessment and Improvement

|   |  |
|---|--|
| <p><b>Strengths</b><br/>What I do well. Where I excel.</p>              | <p><b>Areas to Improve</b><br/>Ways I can improve my performance.</p>            |
| <p><b>Accomplishments</b><br/>Specific achievements this past year.</p> | <p><b>Goals and Objectives</b><br/>What I plan to accomplish this next year.</p> |



### Topics for Discussion

|  |   |
|--|---|
| <b>Technical Skills, Job Knowledge</b> | <b>Interpersonal and Communication Skills</b> |
| <b>Quality of Work</b>                 | <b>Planning and Administrative Skills</b>     |
| <b>Attitude, Dependability, Effort</b> | <b>Leadership and Supervisory Skills</b>      |
| <b>Autonomy, Initiative, Judgment</b>  | <b>Professional Development</b>               |